

Friends of Wompatuck
Meeting Minutes for August 20, 2007

In attendance: Jim Dolan, Jim Rose, Bill Bowles, Alma ?, Steve Koppel, Chris T.?, Al ?, Wendy?

Meeting called to order at 7 p.m.

Officers Report

Secretary Report: N/A

Treasurers Report: Chris T.

\$ 2,417.45 remaining in Checking Account

\$ 3.02 Cash on hand

Revenue \$ 30.02 from 2 new members

Expenses:

\$ 20.70 for website maintenance

\$ 17.00 Permit for Race

\$ 375.00 T-shirts for volunteers

\$ 238.00 dog tags for kids

total: \$ 650.70

Current total in Checking Account: \$ 1,796.75

Motion to accept treasurer's report: 7:17 pm

Motion by Jim D.

2nd by Alma ?

Motion passed

There are currently 32 members, make an inquire as to a members roster.

Receiving mixed payments by check, and pay pal. Those using checks are leaving addresses but not information on email addresses or phone numbers, which is the main way we communicate with in the group. Recommended sending a letter of welcome, copy of newsletter and inform them that we mainly communicate via email or phone if they would like to become more involved. Also recommend doing the same as a reminder for renewing members.

Discussion about telephone contacts: The phone number on the Friends brochure is Eric's number. Malcome suggests getting a prepaid phone (\$20 dollar initial cost with \$20 every 90 days). Messages can be recorded and people can leave their contact information. Need to check with Eric as to what type of responses he is getting currently.

Treasurer offered to assist with development of welcome letter.

501C3 progress: It will be completed shortly and handed over to attorney for comments. It will be worked on in October. Bill offered to assist if any stumbling blocks occur.

Land Mine Race:

Food concessions revenue will be split 50/50 both days with SEMASS.

Concern was expressed that SEMASS be present to help out on both days.

Recommendations were made:

Make sure everyone has a job and is there on time.

Adjust staffing to account for busiest times.

Steve will do the shopping for the food items.

Equestrian group was asked to send out an email advising riders of the race day and suggest an alternative location at Whitney Woods.

Paul will be there to supervise and marshal the course

Will need additional parking around loop Rd. off of South loop, need one side to be mowed.

No parking on the Crit, too tight for emergency vehicles.

Proposed additional parking at Transfer station or Holly pond.

Ask Steve to mow field wider

Volunteers are asked to arrive at the south field parking by 7:30 am

Need someone to send out a notice to volunteers the start time, meeting location/directions and their duties and positions

Create a spread sheet to check in centralized meeting locations to pick t-shirts and fill out release.

Need a volunteer coordinator – set a meeting with Eric, Phil and Rich

Things to plan for: Vendors, food, front running arrows, registration, raffle.

Need to develop a map of concessions setup, concessionaires contact Eric.

Raffle – tickets to be sold all day, drawing at the end of the day- people must be present to win.

Label cashier boxes as to stations (food, raffle, registration), change will need to be available.

Develop diagram of how things should look, spray paint grass to mark locations.

Before race need to remove anything non race related.

Route will require a minimum of 200 race arrows, suggested to use race tape.

Sweep riders – break up trail into sections to look for lost or injured people.

Volunteers will need cell phones for emergency contacts.

Determine necessary number of course marshals needed.

Determine central phone number for volunteers to contact with concerns/emergency.

Contact Police and Fire Departments – to be done by Paul or Eric.

Propose one more Race Meeting later in time.

Create list of "captains" and establish duties.

Eric Update Read by Steve:

Acquire Cones, Contact Fallon, Volunteer T-shirts acquired, 10-12 volunteers on Sunday, Paul to arrange Port a Potties.

Need to determine exact route through NW8-NW10 and through campground.

Trail Day:

Need to figure out what trails need to be cleared still.

Need to follow up with REI for volunteers

Talk about trail day ride and brush back

Offer a chance to win free tires

Many need to divide group into a walking and riding sections.

Equestrian group to possible bring a team to address any concerns/needs for their trail use.

Trail Maintenance to start at 8:30 am and be done by 11:00 am then have a pizza lunch.

Due to weather prediction recommend to volunteers to bring bug spray.

Hand out friend brochure at end of cleanup.

BSTRA Proposes new horse trail markers, to be place 7 feet up on trails/trees. Blue color is used instead of traditional red designations because trail is Multi-use.

Next Meetings:

Race Meeting for primary parties on September, 4th (proposed date) 7:00 pm at Steve's shop, invite board by email.

Upcoming Friends Meeting: September, 17th 2007

Meeting adjourned at 8:45 pm

Respectfully Submitted,

Eric Oddleifson

FOW Secretary